

**REQUEST FOR PROPOSALS
FARM LEASE OF REAL ESTATE**

Sealed proposals will be accepted by the City of Chesapeake in the office of the Department of Public Works, at 306 Cedar Rd, Third Floor, Chesapeake, Virginia until, but no later than, **12:00 P.M. on Tuesday, October 3, 2023**, for a farm lease of the following property:

Tax Map: 045000000010
Zoning: A-1 Agricultural
Acreage: 36.0 AC (a portion of Deep Creek Park)

Proposals must be submitted in the manner prescribed in the “Instruction to Proposers” available from the City of Chesapeake.

Employees of the City of Chesapeake or their immediate families are ineligible to submit proposals. The right is reserved to reject any proposal. The property is being leased “as is,” and subject to the terms and conditions contained in a Lease Agreement included in this package. For further information, contact the City of Chesapeake at the above address or call Katie Wilson, Assistant Right of Way Agent at (757) 382-6408.

All bids must be submitted on the Proposal Form by the stated deadline for consideration.

PROPOSAL FORM FOR FARM LEASE
TUESDAY, OCTOBER 3 AT 12:00 P.M.

Department of Public Works
306 Cedar Road, Third Floor
Chesapeake, Virginia 23322

The undersigned, as proposer, hereby declares that he/she has examined the Instruction to Proposers for Farm Lease, Tuesday, October 3, 2023 at 12:00 P.M. and that he/she has/has not inspected the property and agrees to accept it "as is" and subject to all terms and conditions contained in the Lease Agreement and exhibits thereto, and without warranty by the City as to its condition, value or usefulness for any purpose.

The undersigned hereby agrees to lease the property located in the City of Chesapeake upon the terms and conditions stated in the Instruction to Proposers for Farm Lease, Tuesday, October 3 at 12:00 P.M. for the annual sum of \$_____.

The undersigned further agrees, upon written acceptance of this proposal and within the specified time, that he/she will execute the Lease Agreement and provide the ACORD certificates of insurance prior to beginning any farming activities on the property. Should the successful proposer fail to execute the Lease Agreement, the award of lease will be declared void by The City of Chesapeake. A competing proposer may be notified and offered a lease of the property.

By: _____
Title: _____
Firm (if applicable): _____
Address: _____
Telephone: _____
Date: _____

NOTE: Face of envelope must bear the words "SEALED PROPOSAL FOR FARM LEASE" Tuesday, October 3, 2023 at 12:00 P.M.

INSTRUCTIONS TO PROPOSERS FOR FARM LEASE
Tuesday, October 3, 2023 at 12:00 P.M.

1. The City of Chesapeake invites proposals for the LEASE of this property on the attached form. Proposals will be accepted until **Tuesday, October 3 at 12:00 p.m.**
2. Proposals shall be enclosed in two (2) envelopes (outer and inner) each of which shall be sealed and the inner envelope clearly labeled **"Sealed Proposal For Farm Lease, Tuesday, October 3, 2023 at 12:00p.m."** The outer envelope shall be addressed as follows:

Katie Wilson, Assistant Right of Way Agent
Department of Public Works, Right of Way
306 Cedar Road, Third Floor
Chesapeake, Virginia 23322

Sealed proposals may be delivered to the Department of Public Works, 306 Cedar Rd, Third Floor, Chesapeake, Virginia 23322, or by any other method chosen by Proposer at Proposer's expense. The risk of late delivery or mis delivery shall be upon the Proposer.

3. If identical acceptable proposals are received, a drawing will be held to determine the successful Proposer/Lessee.
4. Acceptance of the proposal and lease of the property is expressly subject to the approval of the City Council of the City of Chesapeake. A public hearing to consider the proposals received will be conducted at City Council's regular meeting on Tuesday, October 10, 2023, in City Council chambers, City Hall Building, First Floor, 306 Cedar Road, Chesapeake, VA 23322. The meeting begins at 6:30 p.m. Proposers are encouraged, but not required, to attend the public hearing.
5. The property is being leased "as is." Notification will be given to the Proposer when the Lease Agreement is ready for signatures.
6. Proposals must be signed and will be accepted only on the form provided. Failure to submit a proposal on the attached form; the making of any modification, addition or amendment to the form or its conditions; or the submission of any terms or conditions other than those contained in the Request for Proposals, shall be grounds for rejection of the proposals. Proposals must include a fixed and certain sum of the lawful money of the United States of America as rent. Any proposal not including a fixed and certain sum of such money, including but not limited to any offer of goods, services, real property, securities, money of another nation, or any other thing, in whole or in part, shall invalidate the proposal.
7. The right is reserved to reject any and all proposals if, at the discretion of the City Council of the City of Chesapeake, they are found not to be in the best interest of the City of Chesapeake.

8. All information relating to the property is provided to the best knowledge and belief of The City of Chesapeake. However, it is the responsibility of the Proposer to verify all information provided.

NOTE: The following documents are enclosed as part of this Request for Proposal:

Proposal Form

Instructions to Proposers

Lease Agreement and Exhibits

For further information, contact: Katie Wilson, Assistant Right of Way Agent
Department of Public Works, Right of Way
306 Cedar Road, Third Floor
Chesapeake, Virginia 23322
(757) 382-6408

