

## NOTICE OF SOLE SOURCE PROCUREMENT

The City of Chesapeake has determined that the following unique products or services require specialized knowledge, manufacture, or skills that only one vendor/contractor can provide. To ensure that Procurement procedures are conducted in a fair and impartial manner, all qualified vendors/contractors are notified of the intent to award a Sole source contract. Qualified and interested parties may submit evidence that more than one firm has the requisite knowledge, manufacturing process, or skills to perform contract services prior to the proposed award date. If evidence presented reveals that more than one source is available to perform the contract, the City may issue a competitive solicitation.

Interested parties must submit evidence, in writing within 10 days of the posting date via letter, facsimile, or email to the Purchasing and Contracts Manager to [vwestbrook@cityofchesapeake.net](mailto:vwestbrook@cityofchesapeake.net); fax # 757-382-6064; office # 757-382-6359 before the proposed award date indicated below:

Department	Provider	Requisition/ Control #	Sole Source/Emergency Purchases	Posting Date
Circuit Court	C.W. Warthen/ Southern Folder, Inc (SFI)	23236	Several different manufacturers of casebinders have been tried and used by the Circuit Court in an effort to obtain a satisfactory casebinder at the lowest price possible. To date, only casebinders manufactured by Southern Folder, Inc (SFI) have proven to be of a sufficient quality to withstand the repeated usage and longevity requirements of the Circuit Court records division. SFI will not quote directly to the City of Chesapeake and requires us to go through their distributor, C. W. Warthen.	11/18/08
Public Works	Libertyville Tidal Wetland Mitigation Bank	23073 23074	The Department of Public Works proposes to undertake drainage improvements within the Crest Harbor and Fernwood Farms subdivisions. Per Federal and State Law, Public Works is required to provide compensatory mitigation because a portion of the proposed drainage improvements will permanently impact tidal wetlands. Onsite creation of tidal wetlands is not feasible or practicable considering the land use constraints within these dense residential developments and current Federal Emergency Management Agency restrictions on floodplain management. The City has received quotes for the Libertyville Tidal Wetland Mitigation Bank, which is operated by the Chesapeake Land Development, LLC, to purchase the required amount of compensatory mitigation. The City's Fernwood Farms drainage project will permanently impact 2,258 square-feet (SF) of tidal emergent wetlands, and the cost to the City for mitigation at \$12/SF will be \$27,096. In addition, the City's Crest Harbor drainage project will permanently impact 2,996 SF of tidal emergent wetlands, and the cost to the City for mitigation at \$12/SF will be \$35,952. Libertyville is the only commercial wetland bank located within the Hampton Roads (Elizabeth River) Hydrologic Unit Code authorized under Federal and State law to sell tidal wetland credits. The United States Army Corps of Engineer's (33CFR332.3(b)) and Virginia Department of Environmental Quality (§62.1-44.15:23(A)) require that the City mitigate its wetland losses within the same watershed of impact; therefore, no other mitigation alternatives are feasible.	11/18/08