



**City of Chesapeake
Parks and Recreation Department
and the
Chesapeake Environmental Improvement Council (CEIC)
P. O. Box 15225
Chesapeake, VA 23328**



ADOPT-A-GARDEN AGREEMENT

Date: _____

In order to enhance the environment and the appearance of our community, we, the undersigned, request permission to Adopt-A-Garden at the following location (address or boundary description).

The following planting plan will be followed. (Draw a diagram and label the types of plants that will be planted. An extra sheet of paper may be attached if necessary.)

The following maintenance plan will be followed. (Extra sheets of paper may be attached if necessary.)

(Continued on back)

Said work will be performed under and in accordance with the terms attached hereto. By acceptance of this agreement, the group and its participants agree to see that all necessary safety precautions are followed and will indemnify the City of Chesapeake, its employees and agents, and save harmless from and against any and all claims, damages, liability, and expenses in connection with loss of life, personal injury, and/or damage to property arising from or out of any occurrence arising from the exercise of the privileges granted in this agreement. This agreement may be terminated by the Chesapeake Environmental Improvement Council (CEIC) or the City of Chesapeake Parks and Recreation Department at any time the applicants do not comply with this agreement or at any time the applicant's work effort is considered unsafe or causes traffic problems. The Chesapeake Environmental Improvement Council and the City of Chesapeake Parks and Recreation Department reserve the right to revise or discontinue this programplain at any time.

To Be Completed By Adopting Group

Please Print

Adopting Group or Individual: _____

Exact Name to Appear on Sign: _____

Name of Contact Person: _____

Signature: _____

Title: _____

Address: _____

Telephone Number _____ Fax Number: _____

Return to Chesapeake Parks & Recreation Department:



Special Programs
Parks and Recreation Dept
P. O. Box 15225
Chesapeake, VA 23328



Fax: (757) 382-8418



Phone: (757) 382-6411

For Office Use Only

The undersigned is the owner, agent, or government official or representative who has the legal authority to hereby give permission for the property location named in the aforesaid agreement to be involved in and designated in the Adopt-A-Garden program as administered by the Chesapeake Environmental Improvement Council and the City of Chesapeake Parks and Recreation Department.

Date: _____

Property Owner, Agent, Government Official, or Representative's Signature

Title

Permission is hereby given insofar as the City of Chesapeake has the right, power, and authority in accordance with Chapter 24 of the Chesapeake City Code, entitled "Streets and Sidewalks" and/or by the rights granted herein to perform the work as described:

Date: _____

Director, Chesapeake Parks and Recreation Department



CITY OF CHESAPEAKE

ADOPT-A-GARDEN PROGRAM

Sponsored by the
Chesapeake Environmental Improvement Council
and the
City of Chesapeake Parks and Recreation Department

Program Intent. The purpose of the Adopt-A-Garden program is to encourage such groups as civic organizations and businesses to take an active role in helping to beautify the City of Chesapeake. Participants create and maintain a garden on selected medians, parks, municipal grounds, or other public locations.

Program Basics. Participants agree to maintain their garden for a minimum of two years. Participants provide all materials and labor involved in the planting and maintenance of their garden. In return, the Chesapeake Parks and Recreation Department will post a sign indicating the name of the adopting organization. At the end of the two-year period, participants will receive a special certificate of appreciation and will have the option of renewing their agreement.

Program Conditions

- Sponsors.**
1. The Chesapeake Parks and Recreation Department and the Chesapeake Environmental Improvement Council (CEIC) sponsor this program.
 2. The Chesapeake Parks & Recreation Department will coordinate, review, and approve the proposed areas of adoption. The proposed adoption will not be approved if there is a question of safety or health risks.
 3. The Chesapeake Parks and Recreation Department and the CEIC reserve the right to deny adoption requests or requests for signs or other supportive program material for any reason whatsoever.
 4. The Chesapeake Parks and Recreation Department and the CEIC reserve the right to revise these terms as needed.
 5. The Chesapeake Parks and Recreation Department will periodically inspect the work accomplished by the adopting group.
 6. The City of Chesapeake shall not be liable for any damage to the landscaped areas due to the installation or maintenance of any public facilities.

Adopting Group.

1. Participants will be required to adopt for a minimum of two years.

2. Group members less than 15 years of age must be supervised by an adult. Large groups should be divided into teams of eight or fewer members.
3. Participants must hold at least two meetings per year to review safety and other guidelines. No participants may be involved unless they have attended at least one such meeting per year. Safety meeting reports must be sent to the Special Programs Office.
4. Safety vests must be worn when working at the site and are available for loan by calling the Special Programs Office (382-6411).
5. Each time work is done at the site, the adopting group must file an Activity Report detailing the number of people involved, hours spent, work accomplished, and the approximate expenditures involved.
6. The adopting group will receive copies of these program conditions, the signed agreement, safety tips, and safety and activity report form.
7. The Chesapeake Parks and Recreation Department will not be responsible for maintaining the landscaped areas. Adopted areas not maintained in a satisfactory condition will be restored by the Chesapeake Parks and Recreation Department to its original condition at the adopting group's expense.
8. Any City of Chesapeake facilities damaged by the landscaping operations shall be fully restored at the applicant's expense.
9. Forty-eight hours before digging, the adopting group must call Miss Utilities (1-800-552-7001).

**Participant
Recognition.**

1. A sign noting the program and the participant's name will be provided and installed by the Chesapeake Parks and Recreation Department.
2. The adopting group will receive a thank-you letter on an annual basis that lists the value of donated goods and services.

Safety Precautions

1. **Traffic.** All participants must be aware that traffic must continue to flow smoothly. In addition, hazardous conditions exist for people working in these areas because of traffic flow.
2. **Protective Clothing.** Wear an orange safety vest so you can be seen and identified. Wear light or bright colored protective clothing, as well as hard sole shoes and work gloves.
3. **Height of Plantings.** Plants should not create a traffic obstruction for drivers. Plants should be 2 ½ feet or less.
4. **Participation by Children.** Work only during daylight hours and good weather.

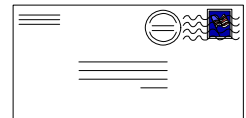
For more information:



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