

TECHNOLOGY INVESTMENT COMMITTEE

AUGUST 2006

CHARTER

The Technology Investment Committee develops and sustains the corporate vision of technology in the City of Chesapeake as the foundation for conducting business operations and providing services to our internal and external customers and to our citizens. The Technology Investment Committee will serve as the focal point for evaluation and prioritization of all enterprise technology requirements within the context of the approved Information Technology Strategic Plan.

MEMBERSHIP

The Technology Investment Committee will consist of the following permanent members:

- Deputy City Manager for Administration/Long Range Planning
- Director of Information Technology
- Budget/Finance Directors (as required)

The permanent membership will be augmented by representatives appointed from the following organizational components:

1. Administration – Human Resources, Finance, Public Communications, Intergovernmental Affairs, Economic Development.
2. Public Safety – Fire, Police, Sheriff.
3. Operations – Public Works, Public Utilities, Planning, Real Estate, General Services, Agriculture.
4. Quality of Life – Neighborhood Services, Human Services, Parks and Recreation, Community Services Board, Public Library, Health Department.
5. Constitutional Officers – Commissioner of the Revenue, City Treasurer, Commonwealth Attorney, Courts, City Clerk.

These appointed representatives will normally serve on the Committee for a period of one year.

PRIORITIES

To keep pace with evolving technologies and ever increasing demands for service and support, the Technology Investment Committee will adhere to the following priorities:

- Sustain current and supportable technology infrastructure.
- Improve service quality and efficiency.
- Develop integrated enterprise solutions where possible.
- Maintain continuing return on prior investments.
- Ensure satisfactory accomplishment of mandated requirements.

RESPONSIBILITIES

Technology Investment Committee responsibilities include, but are not limited to the following:

- Develop and allocate resources to implement the approved Information Technology Strategic Plan.
- Anticipate changes in current technologies and project potential impacts on existing infrastructure.
- Identify total cost of any proposed technology investment prior to procurement. Total cost includes hardware, software, staff support, life cycle maintenance, and depreciation.
- Ensure all technology investment is in compliance with the approved Strategic Plan.
- Review all proposed technology solutions to identify commonalities and develop integrated enterprise solutions where possible.
- Ensure annual review and modification of the existing Strategic Plan as required.