



DEPARTMENT OF DEVELOPMENT AND PERMITS

PERMIT # \_\_\_\_\_

Code Compliance Division
P. O. Box 15225
Chesapeake, VA 23328

Tel. 382-6249
382-6324
382-6018
Fax 382-8448

Date: \_\_\_\_\_

Inspection Request: 382-2489

Email: develop-permits@cityofchesapeake.net

APPLICATION FOR MECHANICAL/GAS PERMIT

A permit is hereby requested to install the following mechanical/gas/fire protection system at:

Address \_\_\_\_\_ Suite # \_\_\_\_\_

Subdivision \_\_\_\_\_ Builder/Owner/Occupant \_\_\_\_\_

Form with fields for Mechanical Co. Name, State Reg. #, Master Mech. Signature, Phone, Master Gas Fitter Signature, Phone, PRINT Signature Name, Ches. Bus. License #, Business Address.

Structure is \_\_\_New \_\_\_Foundation \_\_\_Old \_\_\_Addition \_\_\_Moved \_\_\_Residential \_\_\_Commercial \_\_\_Industrial

Code Used: \_\_\_Inter. Mech. Code (IMC) \_\_\_Inter. Res. Code (IRC) \_\_\_Inter. Fuel Gas Code (IFGC)

MECHANICAL EQUIPMENT AND NUMBER OF UNITS TO BE INSTALLED
MINIMUM PERMIT FEE \$40.0

Form with fields for Gas Pack, Gas Logs, Fireplace, Water Heater, LP Tank, Heat Pump, Furnace, Ventilation System, Elevator, Escalator, Contract Value, Permit Fee.

GAS INSTALLATION/PIPING
MINIMUM PERMIT FEE \$40.00

Form with fields for Logs, Gas Pack Comb., Water Heater, Furnace, Range, Grille, Dryer, Generator, Fireplace, LP Service Line, Gas Type, Total BTU, Contract Value, Permit Fee.

A diagram showing mechanical/gas equipment sizing, duct design and BTU's is required. This diagram may be faxed after the permit is issued but prior to any inspection. Please reference the applicable permit number on the diagram.

The code official shall be notified when the construction reaches the stage of completion for an inspection. The permit holder shall assure that the inspections have been conducted and approved by the code official when applicable. A certificate of occupancy, indicating completion of the work for which a permit was issued, shall be obtained prior to any occupancy. I understand that the permit is granted for the work shown and described in this application. Any falsification, misrepresentation or misleading information given VOIDS the permit.

## MECHANICAL PERMIT FEE SCHEDULE

**MINIMUM FEE: \$40.00**

Fee shall be \$40.00 plus \$6.00 for each \$1,000 in value or fraction thereof. A 2% of the total fee must be added for state levy. In addition of the permit fee and state levy, a \$5.00 technology fee is assessed.

<b>Value</b>	<b>Fee</b>	<b>Value</b>	<b>Fee</b>
0 – 1,000	\$ 46.00	10,001 – 11,000	\$106.00
1,001 – 2,000	\$ 52.00	11,001 – 12,000	\$112.00
2,001 – 3,000	\$ 58.00	12,001 – 13,000	\$118.00
3,001 – 4,000	\$ 64.00	13,001 – 14,000	\$124.00
4,001 – 5,000	\$ 70.00	14,001 – 15,000	\$130.00
5,001 – 6,000	\$ 76.00	15,001 – 16,000	\$136.00
6,001 – 7,000	\$ 82.00	16,001 – 17,000	\$142.00
7,001 – 8,000	\$ 88.00	17,001 – 18,000	\$148.00
8,001 – 9,000	\$ 94.00	18,001 – 19,000	\$154.00
9,001 – 10,000	\$100.00	19,001 – 20,000	\$160.00

Continues \$6.00 per \$1,000 value or fraction thereof without limit.

In addition to permit fee the following fees

\*Townhouses for sale and condominiums – Fees calculated on each individual unit.

\*Apartments and duplexes – Fees calculated per building.

\*Late fee for beginning work without a permit - \$75.00

\*Reinspection fee - \$35.00

## GAS PERMIT FEE SCHEDULE

For issuing each permit, the fee shall be \$40.00. In addition to the \$40.00 fee for issuing each permit, a fee of \$2.00 per gas outlet will be charged. A 2% of the total fee must be added for state levy. In addition of the permit fee and state levy, a \$5.00 technology fee is assessed.

**Processing of your application as quickly as possible is our goal. Please check the following to expedite this process:**

- **Is your check signed and in the correct amount?**
- **Is your state contractor's license and city business license up to date?**
- **Is your application complete, i.e., contract value, building permit number, class A, B or C circled?**
- **For your convenience, you may fax us your inspection requests, 24 hours a day, 7 days a week.**
- **For your convenience, you may pay for your permit(s) by Discover/Novus credit card by fax.**
- **Asbestos inspection and certification may be required prior to permit issuance pursuant to § 54.1-503 of the Code of Virginia.**