



DEPARTMENT OF DEVELOPMENT AND PERMITS

PERMIT # \_\_\_\_\_

Code Compliance Division
P. O. Box 15225
Chesapeake, VA 23328

Tel. 382-8453
382-6324
382-6018
Fax 382-8448

Date: \_\_\_\_\_

APPLICATION FOR FIRE PROTECTION or HAZARDOUS MATERIALS SYSTEM PERMIT

A permit is hereby requested to install the following fire protection or hazardous materials system at:

Project Name \_\_\_\_\_ Builder/Owner/Occupant \_\_\_\_\_

Address \_\_\_\_\_ Suite # \_\_\_\_\_

Installing Co. Name \_\_\_\_\_ State Reg. # \_\_\_\_\_ A B C
Owner/Master Tradesman
Signature \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_ Other \_\_\_\_\_
PRINT Signature Name \_\_\_\_\_ Ches. Bus. License # \_\_\_\_\_
Business Address \_\_\_\_\_

System will be: \_\_\_ New, \_\_\_ Addition/Alteration to existing, \_\_\_ Relocated, \_\_\_ Removed, \_\_\_ Abandoned in place (undergrnd. tanks only)

Structure use: \_\_\_ Commercial/Industrial Describe facility type/use \_\_\_\_\_

Code Used: \_\_\_ Inter. Mech. Code (IMC) \_\_\_ Inter. Building Code (IBC) \_\_\_ Inter. Fire Code (IFC) \_\_\_ Other Ref. Standard (\_\_\_\_\_)

FIRE PROTECTION AND OTHER SYSTEMS TO BE INSTALLED OR ALTERED

Scope of work: \_\_\_\_\_

I. Automatic Fire Suppression System:

1. \_\_\_ Automatic Sprinkler System: \_\_\_ Wet, \_\_\_ Dry, \_\_\_ Pre-Action, \_\_\_ Deluge, \_\_\_ Comb. Dry Pipe/Pre-Action, \_\_\_ Anti-freeze, \_\_\_ Limited Area

2. \_\_\_ Standpipe System: \_\_\_ Wet \_\_\_ Dry

3. \_\_\_ Alternate Fire Protection Systems: \_\_\_ Commercial Hood, \_\_\_ Spray Paint Booth/Room, \_\_\_ FM 200, \_\_\_ Other \_\_\_\_\_

Extinguishing Agent to be used: \_\_\_ Wet Chemical. \_\_\_ Dry Chemical, \_\_\_ Clean Agent, \_\_\_ CO2, \_\_\_ Foam, \_\_\_ Halogenated, \_\_\_ Other \_\_\_\_\_

II. Fire Alarm/Detection System: \_\_\_ Manual, \_\_\_ Automatic Describe type and purpose: \_\_\_\_\_

III. Water supply: \_\_\_ Fire Pump (\_\_\_ Elec./\_\_\_ Other fuel type-list \_\_\_\_\_), \_\_\_ Back Flow Prev., \_\_\_ UG Fire Main, \_\_\_ Tank storage,
\_\_\_ Private Fire Hydrant (\_\_\_ Dry Hydrant, \_\_\_ Wet supplied by Municipal Water, \_\_\_ Wet supplied by on site private system)

IV. Hazardous Materials Storage Tanks and Dispensing Systems: \_\_\_ AGST, \_\_\_ UGST, \_\_\_ Petroleum Dispensing System, \_\_\_ Propane Exchange Rack

Further Describe: Product type, container/tank volume & how many of each, and fuel dispensing system \_\_\_\_\_

V. Other System Type not Listed Above: \_\_\_\_\_

Make/Model No. of System(s) to be installed as indicated in I-V above: \_\_\_\_\_

MINIMUM PERMIT FEE \$40.00 Contract Value \$ \_\_\_\_\_ Permit Fee \$ \_\_\_\_\_

How to calculate permit fee (Ex: contract value 0-1000 = 46.00; 46.00 x 2.0% state levy (.92) = 46.92 + 5.00 (technology fee) = permit fee \$51.92)

FIRE PREVENTION APPROVAL (see Fire Dept. review letter for additional comments or contingencies)

Plans Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

Fire Official Plan Reviewer

The Fire Code Official shall be notified when the system installation reaches a pertinent stage of completion for an inspection. The permit holder shall assure that the inspections have been conducted and approved by the Fire Code Official when applicable. A certificate of occupancy, indicating completion of the work for which a permit was issued, shall be obtained from the Building Code Official prior to any occupancy. By signing above, I understand that the permit is granted for the work shown and described in this application. Any falsification, misrepresentation or misleading information given VOIDS the permit. Inspections for Fire Protection Systems will be performed by Fire Prevention Office. Inspections for Fire Protection Systems will be performed by the Fire Prevention Office. Please call 382-CITY (382-2489) or go to www.cityofchesapeake.net (Customer Contact Center) to request your inspection. Please allow at least two business days to schedule your inspection. The inspection is not confirmed until the Inspector calls you back. Also, the fire permit # must be obtained and provided at the time of the inspection request before your inspection is confirmed.

## FIRE PROTECTION PERMIT FEE SCHEDULE

**MINIMUM FEE: \$40.00 + \$5.00 Technology Fee**

Fee shall be \$40.00 plus \$6.00 for each \$1,000 in value or fraction thereof. A 2% of the total fee must be added for state levy. In addition of the permit fee and state levy, a \$5.00 technology fee is assessed.

<b>Value</b>	<b>Fee</b>	<b>Value</b>	<b>Fee</b>
0 – 1,000	\$ 46.00	10,001 – 11,000	\$106.00
1,001 – 2,000	\$ 52.00	11,001 – 12,000	\$112.00
2,001 – 3,000	\$ 58.00	12,001 – 13,000	\$118.00
3,001 – 4,000	\$ 64.00	13,001 – 14,000	\$124.00
4,001 – 5,000	\$ 70.00	14,001 – 15,000	\$130.00
5,001 – 6,000	\$ 76.00	15,001 – 16,000	\$136.00
6,001 – 7,000	\$ 82.00	16,001 – 17,000	\$142.00
7,001 – 8,000	\$ 88.00	17,001 – 18,000	\$148.00
8,001 – 9,000	\$ 94.00	18,001 – 19,000	\$154.00
9,001 – 10,000	\$100.00	19,001 – 20,000	\$160.00

Continues \$6.00 per \$1,000 value or fraction thereof without limit.

\*Townhouses for sale and condominiums – Fees calculated on each individual unit.

\*Apartments and duplexes – Fees calculated per building.

\*Late fee for beginning work without a permit - \$75.00

\*Reinspection fee - \$35.00

**Processing of your application as quickly as possible is our goal. Please check the following to expedite this process:**

- **Is your check signed and in the correct amount?**
- **Is your state contractor’s license and city business license up to date?**
- **Is your application complete, i.e., contract value, building permit number, class A, B or C circled?**
- **For your convenience, you may fax us your inspection requests, 24 hours a day, 7 days a week. For Fire Permits submit application and (3) sets of plans, to include pertinent calculations, manufacturer “cut sheets” and drawings directly to Fire Prevention for review and approval at:  
304 Albemarle Drive, Chesapeake, Virginia 23322      Tel: 757-382-6566      Fax: 757-382-8313**
- **For your convenience, you may pay for your permit(s) by Discover/Novus credit card by fax.**
- **Asbestos certification required for all remodeling projects.**