

CHESAPEAKE COMMUNITY SERVICES BOARD
MEETING MINUTES
MAY 12, 2008

PRESENT

Mr. Richard Losea, Chairman
Mr. Darin Ely, Vice Chairman
Mr. John Sulfaro, Secretary
Mr. Jeffrey Coleman
Ms. Elizabeth Everett
Dr. Diane Martin
Dr. Toney McNair, Jr.
Ms. Teresa Parsons
Mr. William Pierce
Mr. Frank Williams

ABSENT

Ms. Janice Hudgins, Member-at-Large

STAFF PRESENT

Ms. Christine Bradshaw-Earl, Emergency Services Program Supervisor
Mr. George Ennels, Mental Health/Substance Abuse Program Director
Ms. Rosemary Mills, Assistant Director
Mr. Hank O'Donnell, Mental Health/Substance Abuse Program Administrator
Mr. Joe Scislowicz, Executive Director
Dr. C. Jeffrey Shelton, Mental Health/Substance Abuse Program Administrator
Ms. Lisa Vanlandingham, Fiscal Administrator
Ms. Debra Waters, Quality Assurance Administrator

CALL TO ORDER

Mr. Losea called the meeting to order at 5:18 p.m.

INVOCATION

The invocation was led by Dr. McNair.

APPROVAL OF AGENDA

A presentation on emergency services and a report from the Administration and Finance Committee were added to the agenda. The Financial Report was moved to an earlier slot on the agenda. Ms. Everett moved the Board approve the agenda as revised. Dr. Martin seconded and all present voted in favor.

APPROVAL OF MINUTES

Mr. Pierce moved to approve the minutes of the April 14, 2008 meeting as presented. Mr. Coleman seconded and all present voted in favor.

PUBLIC COMMENT

There was none.

FINANCIAL REPORT

Ms. Vanlandingham reviewed the financial report which contains data through March 31, 2008.

PRESENTATION – EMERGENCY SERVICES / CRISIS STABILIZATION

Ms. Earl provided information on the various services offered by the Emergency Services unit. In addition to day-to-day operations, which include conducting pre screenings at area hospitals and elsewhere in the community, Emergency Services has been expanded to include crisis intervention and crisis stabilization services. During her presentation Ms. Earl described the differences between the three programs.

CONSENT AGENDA

A. REVISION TO THE FY 2008 BUDGET

BOARD APPROVAL TO REVISE THE FISCAL YEAR 2008 BUDGET TO INCLUDE \$3,000 IN NGRI FUNDING

Ms. Everett moved the Board approve the Consent Agenda as presented. Mr. Coleman seconded and all present voted in favor.

COMMITTEE REPORT

A. ADMINISTRATION AND FINANCE COMMITTEE – MAY 12TH

The Committee met to discuss options for the use of the CSB fund balance. The Executive Director will make a recommendation to the Executive Committee on how to use the fund balance. The Executive Committee will make recommendations to be ratified by the full board at a later date.

Ms. Everett moved the Board allocate \$1.8 million from the fund balance for 2 client priorities areas: Elizabeth River Properties of Chesapeake, Inc. and future client services pending a plan from the Executive Committee for the specific use of these funds prior to June 30, 2008. Mr. Ely seconded and all present voted in favor.

Dr. McNair moved that the Board Chair write a letter to the City Manager clarifying the Board's understanding of the discussion with the City Manager at the April 2008 Board

meeting. Further, the letter will also state that: (1) reductions to the CSB fund balance will result in longer waiting lists; (2) the fund balance grew as a direct result of our vacancy rate which has remained high due to the hiring freeze imposed by the City; and (3) the reduction can negatively impact current or future client services. Further the letter will be copied to all members of Chesapeake City Council and the City Council members-elect. Mr. Sulfaro seconded and all present voted in favor.

ADJOURNMENT

There being no further business, Mr. Losea adjourned the meeting at 6:25 p.m.

Amy Blondell
Office Coordinator

John Sulfaro
Board Secretary

These minutes are subject to full Board approval.