

CHESAPEAKE COMMUNITY SERVICES BOARD
MEETING MINUTES
NOVEMBER 13, 2006

PRESENT

Ms. Janice Hudgins, Chairperson
Ms. Mary McQuown, Vice Chairperson
Dr. Diane Martin, Secretary
Mr. Darin Ely
Ms. Elizabeth Everett
Mr. Carl Hanbury
Mr. Richard Losea
Ms. Teresa Parsons
Mr. William Pierce
Mr. John Sulfaro
Ms. Patricia Yewcic
Ms. JoAnn York

MEMBERS ABSENT

None

STAFF PRESENT

Mrs. Christine Bradshaw-Earl, Emergency Services Program Supervisor
Mr. George Ennels, Mental Health/Substance Abuse Program Director
Ms. Rosemary Mills, Assistant Director
Ms. Candace B. Waller, Executive Director

CALL TO ORDER

Ms. Hudgins called the meeting to order at 5:00 p.m.

INVOCATION

The invocation was led by Ms. McQuown.

APPROVAL OF AGENDA

New Business was added to the agenda. Ms. McQuown moved to approve the revised agenda as presented. Ms. Yewcic seconded and all present voted in favor.

APPROVAL OF MINUTES

Ms. McQuown corrected one typographical error. Mr. Hanbury moved to approve the minutes of the October 10, 2006 meeting as corrected. Ms. Yewcic seconded and all present voted in favor.

PUBLIC COMMENT

There was none.

**PRESENTATION – EMERGENCY SERVICES, CHRISTINE BRADSHAW-EARL,
PROGRAM SUPERVISOR**

Emergency Services is one of the few services mandated by the State. Mrs. Earl gave a brief overview of the program that operates 24 hours a day, 7 days a week.

CONSENT AGENDA

A. REVISION TO THE SCHEDULE OF CHARGES

ACTION ITEM: BOARD APPROVAL TO REVISE THE SCHEDULE OF CHARGES TO ESTABLISH A \$10.00 FEE FOR THE ASSESSMENT AND A \$10.00 FEE FOR EACH GROUP SESSION PROVIDED TO YOUTH REFERRED TO THE EARLY INTERVENTION PROGRAM

Ms. Everett moved to approve the Consent Agenda as presented. Dr. Martin seconded and all present voted in favor.

COMMITTEE REPORT

A. COMMUNITY AND GOVERNMENTAL RELATIONS COMMITTEE – October 9, 2006

The Chesapeake Foundation for the Mentally Disabled met on November 13, 2006. Officers were elected, and a decision was made on distributing the Food Lion gift cards. Minutes will be available in the December 2006 board package.

FINANCIAL REPORT

Ms. Waller reviewed the financial report that contains data through September 30, 2006.

NEW BUSINESS

A. NOMINATING COMMITTEE – MS. HUDGINS

Ms. Hudgins appointed Mr. Ely, Ms. Everett and Mr. Losea to serve on the Nominating Committee.

REGULAR AGENDA

A. CITY BUDGET INSTRUCTIONS

- City Council has asked each department to respond to 4 levels of funding:
- 10% growth in real estate taxes leading to 1.7% above current revenue
 - 7% growth in real estate taxes leading to .07 % above current revenue
 - 5% growth in real estate taxes leading to no change in current revenue
 - 3% decrease in real estate taxes leading to a decrease in current revenue

City Council plans to invite citizens to “listening sessions” on the budget. Ms. Everett moved that Ms. McQuown and Ms. Hudgins represent the Board at the listening session and address the same items discussed at the Legislative Dinner. Mr. Losea seconded and all present voted in favor.

B. STATE BUDGET

The VACSB has asked Community Service Boards to write to the Governor to ask for his support in adding more funds for mental health, mental retardation and substance abuse services. A draft letter is available for the Board’s review.

Ms. Everett moved that the Board write the Governor as requested by the VACSB. Mr. Hanbury seconded and all present voted in favor.

OTHER

A. Closed Session

Ms. Everett moved that the Board enter closed session to discuss medical or mental records excluded from the Virginia Freedom of Information Act pursuant to subdivision 1 of section 2.2-3705.5 as permitted by section 2.2-3711 (A) (15) of the Code of Virginia. Mr. Losea seconded and all present voted in favor.

The board has come out of its closed meeting and is now in open meeting. Under the provisions of section 2.2-3705.5 of the Virginia Code, we shall now take a roll call vote. Each member must respond either "aye" or "nay” to the following statement

To the best of each member's knowledge: (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act, **and** (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting just completed by this board.

The statute requires that, if any member of this board believes that there was a departure from the standards of this statement during the closed meeting, that member must so state before we take the roll call vote, and must indicate the substance of the departure which that member believes has occurred. Does any board member wish to make such a statement at this time?

Having heard no such statements, the clerk will now call the roll. An "aye" vote means that you believe the board complied with the standards I have read to you. A "nay" vote means that you believe the board did not comply. Remember, if you plan to vote "nay" you must so state, and explain the basis of your "nay" vote, before our roll call.

Madam Secretary, please call the roll.

Mr. Ely:	aye	Ms. Everett:	aye
Mr. Hanbury:	aye	Ms. Hudgins:	aye
Mr. Losea:	aye	Dr. Martin:	aye
Ms. McQuown:	aye	Ms. Parsons:	aye
Mr. Pierce:	aye	Mr. John Sulfaro	aye
Ms. Yewcic:	aye	Ms. York:	aye

The vote of the board shall be recorded in the minutes of the meeting. In addition, any statement by a board member that there was a departure from the closed meeting requirements shall also be recorded in the minutes.

ANNOUNCEMENTS

A. ADMINISTRATION AND FINANCE COMMITTEE

Mr. Losea requested that the members of the Administration and Finance Committee select a date to review the budget prior. The Committee is also meeting to review policies that will need to be voted on by the full board at the December 11th meeting.

ADJOURNMENT

There being no further business, Ms. Everett moved to adjourn the meeting at 6:00 p.m.
Ms. Yewcic seconded and all present voted in favor.

Amy Blondell
Office Coordinator

Dr. Diane Martin
Board Secretary

These minutes are subject to full Board approval.