

INSPECTION TYPE	When performed	Permit Required	Performed by
<b>FOOTING</b>	After installation of reinforcement and before placement of concrete	<a href="#">Building Permit</a>  <i>In some cases, foundation permit is required</i>	Building Inspector
<b>Slab (if applicable)</b>	After approval of all subtrade ground work and after installation of reinforcement, vapor barrier and perimeter insulation (if required) and prior to placement of concrete.	<a href="#">Building Permit</a>	Building Inspector
<b>Plumbing Slab (if applicable)</b>	After installation of below-slab plumbing piping and prior to covering with slab base material	<a href="#">Plumbing Permit</a>  <i>for slab only</i>	Plumbing Inspector
<b>Electrical Groundwork (Slab) If applicable</b>	After installation of conduit and conductors in trenches or in slab base material and prior to backfilling trench or covering with slab base material	<a href="#">Electrical Permit</a>  <i>for slab only</i>	Electrical Inspector
<b>Electrical Rough-In (Wall)</b>	Prior to concealment	<a href="#">Electrical Permit</a>	Plumbing Inspector
<b>Electrical Rough-In (Ceiling)</b>	Prior to installation of ceiling tiles		Electrical Inspector
<b>Plumbing Rough-In (drain, waste, vent and water distribution piping)</b>	Prior to concealment	<a href="#">Plumbing Permit</a>	Plumbing Inspector
<b>Water Line</b>	Prior to backfilling trench, inspect the water line from the building to the meter location		Plumbing Inspector
<b>Sewer Line</b>	Prior to backfilling trench, inspect the sewer line from the building to the sewer lateral.		Plumbing Inspector

<p><b>Gas Pressure Test</b></p>	<p>Inspections are included as follows: Gas pipe groundwork, gas product line for installations utilizing propane. Prior to concealment</p>	<p><a href="#">Gas Permit</a></p>	<p>Mechanical Inspector</p>
<p><b>Mechanical Rough-In</b></p>	<p>After installation of air handling duct, before placement of duct, dishwasher hood, spray paint booth and duct, walk-in cooler/ freezer, and prior to concealment.</p>	<p><a href="#">Mechanical Permit</a></p>	<p>Mechanical Inspector</p>
<p><b>Pre-Fab Fireplace</b></p>	<p>After installation of required chimney/vent shaft and prior to concealment</p>	<p><a href="#">Mechanical Permit</a></p>	<p>Mechanical Inspector</p>
<p><b>Framing</b></p>	<p>The following inspections may be performed at the same time of framing inspections; after approval of all subtrade rough-ins and prior to concealing walls (hanging drywall)</p>		<p>Building Inspector</p>
	<ul style="list-style-type: none"> <li>• <b>Above ceiling:</b> after installation of ceiling grid and prior to installing dropped ceiling panels.</li> </ul>		
	<ul style="list-style-type: none"> <li>• <b>Spray-on/Fireproofing:</b> after installation of ceiling grid and all above ceiling equipment and prior to installation of dropped ceiling panels.</li> </ul>		
	<ul style="list-style-type: none"> <li>• <b>Draftstopping:</b> after installation of required draftstopping material.</li> </ul>		
	<ul style="list-style-type: none"> <li>• <b>Firestopping:</b> after installation of required firestopping material and prior to concealment.</li> </ul>		
	<ul style="list-style-type: none"> <li>• <b>Insulation:</b> prior to concealment.</li> </ul>		

<b>Propane Tank</b>	Need Fire Prevention approval prior to obtain Mechanical Permit	<a href="#">Mechanical Permit</a>	Fire Prevention Inspector
<b>Storm Drains</b>	Storm Drains	<b>Permit not required</b>	Engineering letter (see procedure for <a href="#">on-site inspections</a> ) must be submitted prior to obtain a certificate of occupancy
<b>Backflow Device</b>	After installation of backflow prevention devices	<a href="#">Plumbing Permit</a>  <i>for backflow device</i>	3rd party testing and inspections required
<b>Plumbing Final</b>	After completion of all piping and installation of all plumbing fixtures, equipment and appliances and before final building inspection.	<a href="#">Plumbing Permit</a>	Plumbing Inspector
<b>Electrical Final</b>	After complete installation of electrical system and prior to the final building inspection		Electrical Inspector
<b>Elevator (if applicable)</b>		<a href="#">Mechanical permit</a> for elevator	Elevator Inspector
<b>Mechanical Final</b>	After complete installation of all mechanical equipment and before the final building inspection.		Mechanical Inspector

<p><b>Fire Inspection</b></p>	<ul style="list-style-type: none"> <li>• Smoke Detector</li> <li>• Kitchen Hood &amp; Exhaust Duct</li> <li>• Fire Protection</li> <li>• Fire Sprinkler System</li> <li>• Fire Pump</li> <li>• Fire Alarm</li> </ul>	<p><a href="#">Mechanical Permit</a> for Fire Sprinkler system and Fire Alarm System <b>are required.</b></p> <p>The approval from the Fire Department must be forwarded to the permit issuer prior to obtain a permit</p>	<p>Fire Prevention Inspector from Fire Department. To request an inspection, please call (757) 382-6565</p>
<p><b>Landscape</b></p>	<p>Must submit the landscape plan to the Arborist for an approval prior to requesting a building final inspection.</p>		<p>Building Inspector or Arborist</p>
<p><b>Asbuilts</b></p>	<p>Must submit an asbuilts site plan to the Department of Public Works prior to issuance of certificate of occupancy.</p>		<p>Department of Public Works (757) 382-6304</p>
<p><b>Flood Certification</b></p>	<p>Must submit a flood certification if the property is in the flood zone.</p> <p><a href="#">FEMA Elevation Certificate &amp; Instructions</a></p>		<p>Department of Neighborhood Services, Code Enforcement Administrator</p>
<p><b>Special Inspections</b></p>	<p>Must submit the complete Special Inspections to the Plan Examiner</p> <p><a href="#">Statement of Special Inspections Form</a></p>		<p>Department of Neighborhood Services, Plan Examiner</p>